

EXTERNAL SERVICES SELECT COMMITTEE - WORK PROGRAMME

Committee name	External Services Select Committee
Officer reporting	Nikki O'Halloran, Chief Executive's Office
Papers with report	Appendix A – Work Programme
Ward	n/a

HEADLINES

To enable the Committee to track the progress of its work in 2018/2019 and forward plan its work for the current municipal year.

RECOMMENDATIONS:

That the External Services Select Committee:

- 1. considers the Work Programme and agrees any amendments;**
- 2. identifies topics for the two Crime and Disorder meetings; and**
- 3. identifies a topic for in-depth review.**

SUPPORTING INFORMATION

1. The Committee's meetings tend to start at either 5pm or 6pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for this municipal year are as follows:

Meetings	Room
Wednesday 13 June 2018, 6pm	CR6
Tuesday 10 July 2018, 6pm	CR6
Thursday 6 September 2018, 6pm	CR6
Wednesday 10 October 2018, 6pm	CR5
Tuesday 13 November 2018, 6pm	CR6
Tuesday 15 January 2019, 6pm	CR6
Tuesday 12 February 2019, 6pm	CR6
Wednesday 13 March 2019, 6pm	CR6
Wednesday 10 April 2019, 6pm	CR6

2. It has previously been agreed by Members that, whilst meetings will generally start at 6pm, consideration will be given to revising the start time of each meeting on an ad hoc basis should the need arise. Further details of the issues to be discussed at each meeting can be found at Appendix A. Members will note that further consideration will need to be given to the content of the meetings in October 2018 and January and March 2019.

3. It should be noted that the Committee is required to meet with the local health trusts at least twice each year. It is also required to scrutinise the crime and disorder work of the Safer Hillingdon Partnership (SHP). To keep the crime and disorder meetings focussed, as well as receiving a general update on the performance of the SHP, specific topics are identified for each of the meetings and only the relevant SHP partners are invited to attend. Consideration will need to be given to the topics for these meetings which have been provisionally scheduled for 6 September 2018 and 12 February 2019.

Reviews

4. As the meetings of the External Services Select Committee usually deal with a lot of business, the Committee is able to set up Panels to undertake in depth reviews on its behalf. These Panels are 'task and finish' and their membership can comprise any London Borough of Hillingdon Councillor, with the exception of Cabinet Members.
5. Members are asked to suggest possible future review topics for consideration by the External Services Select Committee during this municipal year. It is proposed that the Committee identify a topic that it would like to scrutinise in more depth. During the last municipal year, Members suggested the following as possible items for future review:
 - Telecommunications - plans in place by BT regarding advancements made in mobile technology
 - Mental health discharge
 - Post Office provision
 - Collaborative working between THH and GPs in the community
 - Opportunities for local oversight of services provided in Hillingdon that had been commissioned from outside of the Borough
6. Once Members have decided on a review topic, officers will draft a scoping report which will be considered by the Committee at its next meeting on 10 July 2018.

BACKGROUND PAPERS

None.